



**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL
COUNCILLORS' BULLETIN – ISSUE DATE 9TH JULY
2003**

CONTENTS

IMPORTANT INFORMATION FOR COUNCILLORS

1. [Forthcoming Committee Meetings](#)

DECISIONS MADE BY RESOURCES AND STAFFING PORTFOLIO HOLDER

1. [Family Issues Policy](#)
2. [Temporary changes to Home Improvement Agency staffing](#)
3. [Waterbeach Depot – Site Works](#)
4. [Disciplinary Policy & Procedure 2003](#)

DECISIONS MADE BY HOUSING PORTFOLIO HOLDER

1. [Application for vehicular right of way over Council verge to 19 Mays Avenue, Balsham](#)
2. [Domestic Violence – Council Policy](#)
3. [Sale of Council land to the rear of Barton Road, Comberton](#)
4. [Use of Council land off Church Street, Great Eversden](#)
5. [Valuation of Council land to the rear of High Street, Barton](#)

DECISIONS MADE BY COMMUNITY DEVELOPMENT PORTFOLIO HOLDER

1. [Community Development Grant in Steeple Morden](#)
2. [Sport and Recreation Grants in Bourn, Gransden and Longstanton](#)
3. [Youth Sport Initiative Grants in Ickleton and Great Chishill](#)
4. [Village Facilities Grants in Balsham, Landbeach, Newton and West Wickham](#)

GENERAL INFORMATION ITEMS

Grants Agreed by Community Development Partnerships Manager

1. [Guilden Morden Appraisal Group](#)
2. [Teversham Youth Initiative](#)
3. [Turning the Red Lights Green](#)
4. [Norfolk, Suffolk and Cambridgeshire Strategic Health Authority – Board vacancy](#)
5. [Decision made by Conservation Manager – wildlife meadow, Stapleford](#)
6. [Call-in Arrangements](#)

IMPORTANT INFORMATION FOR COUNCILLORS



COMMITTEE MEETINGS

FROM 14TH TO 18TH JULY 2003



TUESDAY 15TH JULY 2003	AT 2 PM	WASTE MANAGEMENT BEST VALUE REVIEW	COMMITTEE ROOM 2
	AT 2 PM	LOCAL STRATEGIC PARTNERSHIP	COMMITTEE ROOM 1
WEDNESDAY 16TH JULY 2003	AT 10 AM	LICENSING COMMITTEE	COUNCIL CHAMBER
	AT 2 PM	CONSERVATION ADVISORY GROUP	COMMITTEE ROOM 1
THURSDAY 17TH JULY 2003	AT 10 AM	CABINET	COUNCIL CHAMBER

DECISIONS MADE BY PORTFOLIO HOLDERS

Decisions Made By Resources and Staffing Portfolio Holder

Subject	Decision	Reason
Family Issues Policy	Approval of revised and updated Policy	To comply with new legislation and ensure Council compliance with legal requirements and best practice/
Temporary changes to Home Improvement Agency staffing	Approval that the Admin Support Officer acts as a caseworker between 17 June 2003 and 31 March 2004 and the Grant Validation Officer post reverts to 24 hours a week.	An increase in workload.
Waterbeach Depot – Site Works	(1) Additional Security Measures – estimated cost £2,000 + ongoing maintenance. Wall security - £4,800 estimate (2) Carry forward of capital expenditure from 2002/03 to 2003/04 to fund the works	(1) Upgrade alarm system to cover all buildings and enter into servicing and monitoring arrangements to ensure police response. Minimise false alarms. Rated Priority 1 to be completed within one month. Improvement to wall security – Priority 1 to be completed within three months. (2) The residual of the £52,250 and £41,300 capital allocations for Waterbeach Depot (car park, security, IT) is £13,822.
Disciplinary Policy & Procedure 2003	Amendments to policies presented to Portfolio Holder on 20th May 2003 agreed	To reflect best practice and clarify certain points.

Decisions Made By Housing Portfolio Holder

Subject	Decision	Reason
Application for vehicular right of way over Council verge to 19 Mays Avenue, Balsham	that a vehicular right of way over Council verge to 19 Mays Avenue, Balsham be granted, subject to valuation, a covenant to pay on demand a fair proportion of the cost of maintaining the grassed area, and a Condition prohibiting the parking of vehicles either on the grass verge or on the access way.	Realisation of revenue and removal of an element of on-street parking.

Domestic Violence – Council Policy	(1) to adopt a policy based on the principles set out in paragraph 9 of the report, and that Guidelines be drawn up, and a training programme be designed during the coming year for relevant staff, and (2) that the policy be reviewed in 12 months' time to ensure full implementation, and that recording procedures are in place.	To meet government expectations for local housing authorities to have clear policies on domestic violence, to provide a consistent, efficient and supportive service to victims of domestic violence, and to help meet the aims of the Council's Community Safety Strategy with regard to the recording and reporting of domestic violence incidents.
Sale of Council land to the rear of Barton Road, Comberton	that the Council retain ownership of the land and offer the applicant a tenancy of it for garden purposes only, subject to the Council giving six months' notice to quit and a Condition requiring a close-boarded fence to be erected on the boundary adjacent to the footpath.	Realisation of revenue and improvement in appearance of area
Use of Council land off Church Street, Great Eversden	that the Council continue to lease the entire site identified in the report to the current lessee until he returns, and that the Council review its options at that time.	long-term potential for affordable housing and village amenity area
Valuation of Council land to the rear of High Street, Barton	that the offer of sale of the plots identified in the report to the various occupiers in High Street be withdrawn, and that the entire site be offered to Barton Parish Council at the price of £5000 plus legal costs, for garden or amenity use only and subject to a covenant that the District Council retain a degree of control over any future sale of the site, or any part thereof.	Potential village amenity use in the long-term

Decisions Made By Community Development Portfolio Holder

Subject	Decision
Steeple Morden village plan project	To award Community Development Grants:

	<ul style="list-style-type: none"> • £1,625 to Steeple Morden Parish Council. • £3,000 to the Connections Bus Project.
<p>To build a sports hall on Bourn Recreation Ground.</p> <p>To build a new clubhouse.</p> <p>To resurface the tennis courts.</p>	<p><u>Sport and Recreation grants:</u></p> <p>£21,800 to Bourn Parish Council.</p> <p>£10,000 to Gransden and District Bowls Club.</p> <p>£3,000 to Longstanton Tennis Club.</p>
<p>To construct a skate park in Ickleton.</p> <p>To erect a skateboard ramp and basketball court.</p>	<p><u>Youth Sport Initiative Grants:</u></p> <p>£7,193 to Ickleton Parish Council.</p> <p>£8,435 to Great Chishill Youth Committee.</p>
<p>To upgrade the specification for the new hall at Newton Primary School to allow full community access.</p> <p>To lay new car park surfacing at West Wickham village hall.</p> <p>To make improvements to Balsham Church Hall.</p> <p>To replace the fence</p>	<p><u>To award Village Facility Grants:</u></p> <p>£8,000 to Newton Community Primary School.</p> <p>£3,500 to West Wickham Village Hall Management Committee.</p> <p>£9,120 to Balsham Church Institute.</p> <p>£2,000 to Landbeach Village Hall Committee.</p>

GENERAL INFORMATION ITEMS

Grants Agreed by Community Development Partnerships Manager

Applicant	Project	Benefits	Award
Guilden Morden Appraisal Group	To carry out an appraisal of the existing and future needs of the residents of Guilden Morden Appraisal with targeted participation by young people	Community participation identifying issues and informing recommendations to the Parish Council for future priorities	£500

Teversham Youth Initiative	To provide Summer Activities for young people including Sports coaching and a voucher scheme	Development of sports, team and social skills through sports and working together on voucher scheme. Intention to lead to permanent youth resource.	£1475
Turning the Red Lights Green	Willow weaving workshop initially for people with disabilities	Development of new skills and self confidence, which will be used to support the charity to become sustainable and independent	£650

Norfolk, Suffolk and Cambridgeshire Strategic Health Authority

The Norfolk, Suffolk and Cambridgeshire Strategic Health Authority is advertising for a non-executive to fill a vacancy on the Board and is looking to councillors as potential applicants because of their knowledge and understanding of the local community. Skills required are:

- vision and well developed sense of strategy
- understanding of complex issues facing the modernising NHS
- team working

and experience

- as an NHS user or carer
- community or voluntary work
- experience of management in the public, private or voluntary sector

The time requirement is for up to five days a month, although a flexible approach is required. Payment is £5,426 a year.

Information packs and application forms can be obtained by ringing 0113 394 2999, quoting reference E3225. The closing date is 25th July 2003.

Decision made by Conservation Manager

Subject	Decision	Reason
Meadow management and flower plug purchase at Dingle Dell, Stapleford	Approval of £100 grant from the Wildlife Enhancement Scheme 2003/2004	to allow the botanical enhancement of a small riverside meadow

Call-In Arrangements

The Chairman of the Scrutiny Committee or any five other Councillors may call in any executive decision recorded in this bulletin for review. The Committee Manager must be notified of any call in by **Wednesday 16th July 2003 at 5pm**. All decisions not called in by this date may be implemented on **Thursday 17th July 2003**.

Any member considering calling in a decision made by Cabinet is requested to contact the Committee Section to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in Part 4 of the Council's Constitution, 'Scrutiny Committee Procedure Rules', paragraph 12.